

The City of Edinburgh Council

10.00am, Thursday 18 May 2017

Appointment of Members to Committees, Boards and Joint Boards

Item number	5.1
Report number	
Executive/routine	
Wards	None

Executive summary

Standing Order 1.2 requires the Council to make various appointments at its first meeting after an election. The Council is invited to appoint members to Committees of the Council, Boards and Joint Boards.

Appointment of Members to Committees, Boards and Joint Boards

Recommendations

The Council is asked:

- 1.1 To specify its appointments to the following positions for 2017/18:
 - (a) The Leader and Depute Leader of the Council;
 - (b) Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
 - (c) Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
 - (d) Members of the Neighbourhood Partnerships;
 - (e) Members of the Integration Joint Board and Joint Committees.
 - (f) The Convener of the Integration Joint Board.
 - (g) Members of the Lothian Valuation Joint Board.
 - (h) Members of the Licensing Board.
- 1.2 To determine Senior Councillor Allowances.
- 1.3 To agree added members of the Education, Children and Families Committee.

Background

- 2.1 Standing Order 1.2 States that at the first meeting after the election, the Council will:
 - Appoint the Lord Provost of the Council
 - Appoint the Depute Convener of the Council
 - Appoint the Leader and Depute Leader of the Council
 - Appoint members of the Committees of the Council and their Conveners and Vice Conveners
 - Appoint members of the Joint Committees and Joint Boards
 - Appoint members of the Licensing Board

- Appoint representatives to other bodies as the Council may decide to appoint.
- 2.2 The Election of the Lord Provost and Depute Convener is dealt with elsewhere on the agenda for this meeting, as is appointments to outside organisations.
- 2.3 The Committee Terms of Reference and Delegated Functions specify that committee membership will be proportionate to the elected representation of political parties, unless expressly agreed otherwise at a meeting of the full Council.

Main report

- 3.1 The Council is invited to specify its appointments to the following positions for 2017/2018:
- The Leader and Depute Leader of the Council;
 - Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 1 details the list of Committees);
 - Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 1 details the list of Committees with the number of members to be appointed based on the political balance of the full Council);
 - Members of Neighbourhood Partnerships (Appendix 2 details the Neighbourhood Partnerships);
 - Members of the Licensing Board, Joint Committees and Joint Boards that the Council should appoint (see paragraphs 3.6 - 3.11 below) (Appendix 3 details the number of members to be appointed based on the political balance of the full Council).
 - The Convener of the Integration Joint Board.

Education, Children and Families Committee

- 3.2 Legislation requires the Council to appoint one representative from each of the Church of Scotland and the Roman Catholic Church to serve as full committee members. Nominations have been invited, and the Church of Scotland nominee is detailed in the Appendix. The Roman Catholic Church nominee will be reported once received.
- 3.3 The Council is also required to appoint a third outside representative, taking account of the comparative strength of churches and denominational bodies within the city. This is currently the subject of public advertisement, and the outcome will be reported as soon as possible.

- 3.4 Teachers and parents were previously represented on this committee. Scope exists for this representation to continue, and the Council's view on such added members is sought.

Planning Committee/Development Management Sub-Committee/ Local Review Bodies and the Regulatory Committee/Licensing Sub-Committee

- 3.5 Committee Terms of Reference provides that the membership of the Planning Committee shall be 15 members and the Regulatory Committee shall be 9 members.
- 3.6 By custom and practice, the 15 members of the Planning Committee have comprised the Development Management Sub-Committee and the 9 members of the Regulatory Committee have comprised the Licensing Sub-Committee.
- 3.7 The Council is also required to appoint a Local Review Body as a committee of the Council to fulfil the Council's obligations as planning authority for the conduct of reviews of decisions taken by the appointed officer on local developments.
- 3.8 Members appointed to the Planning and Regulatory Committees for the first time are expected to attend training before they attend their first meeting. Training has been arranged on:
- Planning Committee 30 and 31 May 2017
 - Appeals and Local Review Body – 7 June 2017
 - Regulatory Committee – 15 and 20 June 2017

Joint Committees and Joint Boards, the Licensing Board, Lothian and Borders Community Justice Authority and SEStran

- 3.9 Standing Order 1.2 requires the appointment of members of Joint Boards and Joint Committees.
- 3.10 The legislation relating to the Lothian Valuation Joint Board provides for the members first appointed to it to hold office for the life of the Council.
- 3.11 If there is to be any change in the Council's membership of this Joint Board, the co-operation of existing members is required by their resigning from the Board. New appointments cannot be made until a letter of resignation is received.
- 3.12 Members of the Lothian Valuation Joint Board are also appointed to the Lothian Electoral Joint Committee, in terms of the 1996 Minute of Agreement.
- 3.13 The Council is therefore invited to appoint members to this Joint Board.
- 3.14 In terms of the Integration Scheme, the Council and NHS Lothian share the appointments of Convener and Vice-Convener of the Integration Joint Board. The Council currently holds the position of Convener and is asked to appoint to this.

Licensing Board

- 3.15 Under licensing legislation, a Licensing Board is to consist of such number (being not fewer than 5 and not more than 10) of members as may be determined by the Council.
- 3.16 The Licensing (Scotland) Act 2005 states that any member appointed to the Licensing Board cannot take their place on the Board until they have completed an external training course and passed an examination.

Training has been arranged as follows:

12 June 2017 (Liquor)

14 June 2017 (Liquor and Gambling)

- 3.17 A Councillor who is a premises licence holder, or the employee of a premises licence holder and works as such in licensed premises, whether alone or in partnership with another person engaged in the business of producing or selling alcohol, or a director or other officer of a company so engaged or an employee of any person so engaged and working as such in that business, shall not act as a member of a Licensing Board for any purpose under the Act.
- 3.18 The Council will appoint members to outside bodies elsewhere on the agenda to this meeting. However, the statutory instruments which established the Lothian and Borders Community Justice Authority and the South East of Scotland Regional Transport Partnership (SEStran) require the Council to appoint members to these bodies at its first meeting after the election.
- 3.19 Lothian and Borders Community Justice Authority brings together local authorities, the Scottish Prison Service and key partners to ensure an integrated approach to reduce reoffending. SEStran is one of 7 Regional Transport Partnerships in Scotland which aims to address the transportation issues within the area and work towards a more sustainable and efficient transport network.

Senior Councillor Allowances

- 3.20 When specifying appointments the Council can appoint Senior Councillors within a maximum budget set out in the Local Governance (Scotland) Act 2004 (remuneration). The 2016/17 allocations, updated to allow for a 1% pay rise from 1 April 2016, are set out in Appendix 4.

Measures of success

Not applicable.

Financial impact

Not applicable.

Risk, policy, compliance and governance impact

Not applicable.

Equalities impact

Not applicable.

Sustainability impact

Not applicable.

Consultation and engagement

Not applicable.

Background reading / external references

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Chief Executive

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APPENDIX 1

APPOINTMENTS 2017/18

MEMBERSHIP OF COMMITTEES

Corporate Policy and Strategy Committee

15 members - 5 Scottish National Party, 4 Conservative, 3 Labour, 2 Green, 1 Scottish Liberal Democrat

Leader of the Council (Convener)	Convener of the Finance and Resources Committee
Deputy Leader of the Council (Deputy Convener)	Convener of the Health, Social Care and Housing Committee
Convener of the Communities and Neighbourhood Committee	Convener of the Transport and Environment Committee
Convener of the Culture and Sport Committee	
Convener of the Economy Committee	6 Councillors
Convener of the Education, Children and Families Committee	

EXECUTIVE COMMITTEES

Communities and Neighbourhoods Committee

13 members –(plus Leader and Deputy Leader (ex officio))

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

Culture and Sport Committee

13 members – (plus Leader and Deputy Leader (ex officio))

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

Economy Committee

13 members – (plus Leader and Deputy Leader (ex officio))

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

Education, Children and Families Committee

20 members – (plus Leader and Deputy Leader (ex officio))

6 Scottish National Party

6 Conservative

4 Labour

2 Green

2 Scottish Liberal Democrat

Added Members for Education Matters

(Church of Scotland Rep)

(Teacher Rep) – (if required) tbc

Dr Rita Welsh

(Teacher Rep) – (if required) tbc

(Roman Catholic Rep) - tbc

(Parent Rep) – (if required) tbc

(Third Religious Rep) – tbc

Finance and Resources Committee

13 members – (plus Leader and Deputy Leader (ex officio))

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

Health, Social Care and Housing Committee

15 members – (plus Leader and Deputy Leader (ex officio))

5 Scottish National Party

4 Conservative

3 Labour

2 Green

1 Scottish Liberal Democrat

Transport and Environment Committee

15 members – (plus Leader and Deputy Leader (ex officio))

5 Scottish National Party

4 Conservative

3 Labour

2 Green

1 Scottish Liberal Democrat

OTHER COMMITTEES

Governance, Risk and Best Value Committee

13 members –

4 Scottish National Party

4 Conservative

2 Labour

2 Green

1 Scottish Liberal Democrat

Police and Fire Scrutiny Committee

10 members –

3 Scottish National Party

3 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

Petitions Committee

10 members –

3 Scottish National Party

3 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

Pensions Committee

5 members –

2 Scottish National Party

1 Conservative

1 Labour

1 Green

(plus 2 external members)

External Members

John Anzani

Richard Lamont

Planning Committee/Development Management Sub-Committee

15 members –

5 Scottish National Party

4 Conservative

3 Labour

2 Green

1 Scottish Liberal Democrat

Planning Local Review Body

All members of the Planning Committee comprising three panels as follows:

Panel 1 (5 members)

Panel 2 (5 members)

Panel 3 (5 members)

Regulatory Committee/Licensing Sub-Committee

9 members –

3 Scottish National Party

2 Conservative

2 Labour

1 Green

1 Scottish liberal Democrat

Leadership Advisory Panel

5 members of the Council plus 3 statutory representatives, appointed by the Education, Children and Families Committee when considering education business

Leader of the Council (Convener)

Green Group Leader

Deputy Leader of the Council

Scottish Liberal Democrat Group Leader

Conservative Group Leader

Administration of Trust Funds

Committee on the Jean F Watson Bequest

8 members plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Resources –

2 Scottish National Party

2 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

Reviews and Appeals

Committee on Discretionary Rating Relief Appeals

5 members –

2 Scottish National Party

1 Conservative

1 Labour

1 Green

Personnel Appeals Committee

9 members –

3 Scottish National Party

2 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

Committee on Pupil and Student Support

5 members and one religious representative –

2 Scottish National Party

1 Conservative

1 Labour

1 Green

One religious representative

Placing in Schools Appeals Committee

3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions number 17

Panel 1 – All members of Council and religious and teacher representatives on the Education, Children and Families Committee

Social Work Complaints Review Committee

3 persons drawn from a panel approved by the Council (including all Councillors who are not members of the Education, Children and Families or Health, Social Care and Housing Committees)

Recruitment Committee

Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)

APPENDIX 2

APPOINTMENTS 2017/18

MEMBERS OF NEIGHBOURHOOD PARTNERSHIPS

ALMOND

Councillor Hutchison
Councillor Lang

Councillor Work
Councillor Young

CITY CENTRE

Councillor Doran
Councillor Miller

Councillor Mowat
Councillor Rankin

CRAIGENTINNY/DUDDINGSTON

Councillor Ian Campbell
Councillor Griffiths

Councillor Mclellan
Councillor Staniforth

FORTH

Councillor Bird
Councillor Ian Campbell

Councillor Day
Councillor Gordon

INVERLEITH

Councillor Barrie
Councillor Mitchell

Councillor Osler
Councillor Whyte

PENTLANDS

Councillor Arthur
Councillor Bruce
Councillor Doggart
Councillor Gardiner

Councillor Henderson
Councillor Rust
Councillor Webber

LEITH

Councillor Booth
Councillor Donaldson
Councillor McNeese-Mechan
Councillor McVey

Councillor Munro
Councillor Rae
Councillor Ritchie

LIBERTON/GILMERTON

Councillor Cameron
Councillor Howie

Councillor MacInnes
Councillor Smith

PORTOBELLO/CRAIGMILLAR

Councillor Kate Campbell
Councillor Mary Campbell

Councillor Child
Councillor Laidlaw

SOUTH CENTRAL

Councillor Burgess
Councillor Cook
Councillor Dickie
Councillor Main

Councillor Perry
Councillor Rose
Councillor Neil Ross
Councillor Watt

SOUTH WEST

Councillor Corbett
Councillor Dixon
Councillor Fullerton
Councillor Graczyk

Councillor Johnston
Councillor Key
Councillor Wilson

WESTERN EDINBURGH

Councillor Aldridge
Councillor Bridgman
Councillor Brown

Councillor Douglas
Councillor Frank Ross
Councillor Gloyer

APPENDIX 3

APPOINTMENTS 2017/18

JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD AND LoTHIAN AND BORDERS COMMUNITY JUSTICE AUTHORITY

Lothian Valuation Joint Board/Lothian Electoral Joint Committee

9 members –

3 Scottish National Party

2 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

Licensing Board

up to 10 members –

3 Scottish National Party

3 Conservative

2 Labour

1 Green

1 Scottish Liberal Democrat

Integration Joint Board

5 members-

2 Scottish National Party

1 Conservative

1 Labour

1 Green

SEStran (South East of Scotland Regional Transport Partnership)

5 members –

2 Scottish National Party

1 Conservative

1 Labour

1 Green

Lothian and Borders Community Justice Authority

1 member

Substantive member

Convener of Health, Social Care and
Housing Committee

Substitute member

Shadow Joint Committee for Collaborative Road Services

Substantive Member

Substitute Member

Hawes/Longcraig Piers User Committee

2 elected members

Pentland Hills Regional Park Joint Committee

3 elected members

Pentland Hills Regional Park Consultative Forum

2 elected members

APPENDIX 4

SENIOR COUNCILLOR ALLOWANCES 2016/17 (with 1% uprate)

Post	% of Leader	Remuneration
Council Leader	SS1 415	£50,783
Lord Provost	SS1 415	£38,087
Depute Leader	75%	£38,087
Depute Convener	50%	£25,391
Convener – Culture and Sport	65%	£33,008
Convener – Economy	65%	£33,008
Convener – Education, Children and Families	65%	£33,008
Convener – Finance and Resources	65%	£33,008
Convener – Health, Social Care and Housing	65%	£33,008
Convener – Planning	65%	£33,008
Convener – Regulatory	65%	£33,008
Convener - Transport and Environment	65%	£33,008
Convener – Communities and Neighbourhoods	45%	£22,852
Convener – Licensing Board	60%	£30,469
Convener – Governance, Risk and Best Value	50%	£25,391
Convener – Police and Fire Scrutiny	40%	£20,313
Convener - Petitions	0%	£22,852

Vice- Convener – Finance and Resources	45%	£22,852
Vice- Convener – Education, Children and Families	45%	£22,852
Vice- Convener – Health, Social Care and Housing	45%	£22,852
Vice- Convener – Culture and Sport	45%	£22,852
Vice- Convener – Planning	45%	£22,852
Vice- Convener – Finance and Resources	45%	£22,852
Vice- Convener – Regulatory	45%	£22,852
Vice- Convener – Economy	45%	£22,852
Vice- Convener – Transport and Environment	45%	£22,852
Opposition Group Leader (Conservative)	50%	£25,391
Opposition Group Leader (Green)	50%	£25,391
Opposition Group Leader (SLD)	0%	£20,313
Convener, Lothian Valuation Joint Board	SS1 415	£21,160
Convener or Vice-Convener of FETA Joint Board	SS1 415	£20,313
Councillors – Basic Allowance	SS1 415	£16,927